

**Report To:** County Council

**Date of Meeting:** 17<sup>th</sup> October 2017

**Lead Member / Officer:** Cllr Julian Thompson-Hill, Lead Member for Finance, Corporate Plan & Performance / Alan Smith, Head of Business Improvement & Modernisation

**Report Author:** Nicola Kneale, Strategic Planning Team Manager

**Title:** 2016/17 Annual Performance Review

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**1. What is the report about?**

The council is required to publish an annual report of its performance by 31 October each year. This report is about the council's draft Annual Performance Review for 2016/17.

**2. What is the reason for making this report?**

- 2.1 A decision is required to approve the draft 2016/17 Annual Performance Review, attached at Appendix I and Appendix II to this report.
- 2.2 Appendix I contains a narrative summary of progress against each indicator, performance measure, and activity for every corporate priority, along with an extract highlighting a key success or challenge encountered during the year. It also details performance against Corporate Projects, National Strategic Indicators, and key findings from external regulators.
- 2.3 Appendix II is an extract from the Verto Performance Management System, featuring graphs to illustrate performance data in relation to the Corporate Plan.

**3. What are the Recommendations?**

It is recommended that, subject to any agreed changes, Members approve the draft 2016/17 Annual Performance Review to enable translation and publication before 31 October 2017.

**4. Report details**

- 4.1 The Council's Corporate Plan 2012-17 sets the strategic direction for the council and its priorities for the five-year period. The detail about what the council intends to do each year to help deliver these priorities is set out in annual service plans and the Corporate Plan Annual Delivery Document.
- 4.2 This annual performance report provides a retrospective evaluation of the Council's success in delivering against these plans during 2016/17, and whether the Council has successfully fulfilled its obligation to make arrangements to secure continuous

improvement.

- 4.3 Additionally, as this year marks the end of the 2012-2017 Corporate Plan, the Report also comments on progress made over the course of the Corporate Plan and, where relevant, offers narrative about how work from this Plan has evolved and will progress during the next Corporate plan, covering the Council term 2017-2022.
5. **How does the decision contribute to the Corporate Priorities?**  
The Annual Performance Review includes an evaluation of the Council's success in delivering against its corporate priorities.
6. **What will it cost and how will it affect other services?**  
There is no cost associated with this decision. Upon agreement of the recommendation, the document will be made available online and a press release will be issued informing people of the document's publication and its location.
7. **What are the main conclusions of the Well-being Impact Assessment (WIA)?**  
A WIA is not required for this report. This report provides a retrospective evaluation of the council's performance, and the decision to approve the report has no potential impact on people sharing protected characteristics. An Equality Impact Assessment was undertaken on the Corporate Plan itself, and was presented to County Council when the plan was approved in October 2012.
8. **What consultations have been carried out with Scrutiny and others?**  
The report has been developed by the Strategic Planning Team, in consultation with other council services. The performance information contained within the document has been provided by services, and has been drawn from the Verto performance management system. Consultation has taken place with the Senior Leadership Team (SLT) and Cabinet prior to being submitted to County Council for approval.
9. **Chief Finance Officer Statement**  
There are no significant financial implications arising from the report.
10. **What risks are there and is there anything we can do to reduce them?**  
Failure to publish the Annual Review by the 31 October deadline would be likely to result in statutory recommendations from the Wales Audit Office, with significant implications for the reputation of the Council.
11. **Power to make the Decision**  
The Corporate Plan and the Annual Performance Review are key elements of the Wales Programme for Improvement (2010), which is underpinned by the statutory requirements of the Local Government Act 1999 and Local Government (Wales) Measure 2009.